

System Speed Dialing Entry

Description

Used to program the System Speed Dialing numbers. These numbers are available to all extension users. There are 100 numbers available from 00 to 99.



Selection

- Speed dialing number: **00 – 99**
- Telephone number: **32 digits (max.)**

Default

All speed dialing numbers – Not stored

Programming

1. Enter **001**.
Display: Speed Dialing
2. Press **NEXT**.
Display: Speed NO? →
3. Enter a **speed dialing number**.
Pressing **NEXT** also can enter speed dialing number 00.
Display example: 00:Not Stored
4. Enter a **telephone number**.
To delete the current entry, press **CLEAR**.
To change the current entry, press **CLEAR** and enter the new number.
5. Press **STORE**.
6. To program another speed dialing number, press **NEXT** or **PREV**, or **SELECT** and enter the desired speed dialing number.
7. Repeat steps 4 through 6.
8. Press **END**.

System Speed Dialing Entry (contd.)

Conditions

- Each speed dialing number has a maximum of 32 digits. The valid characters are **0 – 9, *, and # keys**, and the **FLASH, PAUSE, SECRET and – (hyphen) buttons**.
 - To store a flash signal, press **FLASH**.

Note: The stored flash will only be effective during a call in progress. (Refer to Section 3 “External Feature Access”.)
 - To store a hyphen, press the **“–”** button.
 - To store a pause, press **PAUSE**.

(Refer to Section 3 “Pause Insertion, Automatic”.)
 - To store a feature number to convert pulse signals to DTMF signals, press the *** and #** keys.

(Refer to Section 3 “Pulse to Tone Conversion”.)
 - To prevent displaying all or part of a number, press **INTERCOM** before and after the confidential parts of the number. (Refer to Section 3 “Secret Dialing”.)
- When storing an external number, include a line access code (9, 81 – 86) before the number. When dialing, a pause will automatically be inserted after the code.
- When storing an account code, enter the account code after the line access code. Press *** *** and then enter the account code.

(Refer to Section 3 “Account Code Entry”.)
- It is possible to store a number consisting of 33 digits or more by storing it in two speed dialing numbers. The line access code should be stored in the first speed dialing number.
- To access another speed dialing number in steps 3 through 6, press **SELECT** and start with step 3.
- To display parts of the number which have scrolled off the display, press **➡** or **⬅**.

Feature Reference

Section 3, Features
System Speed Dialing