6.7   Recording Company Messages

Tip:

Step 5 –
You can erase the department dialing menu by pressing [2].
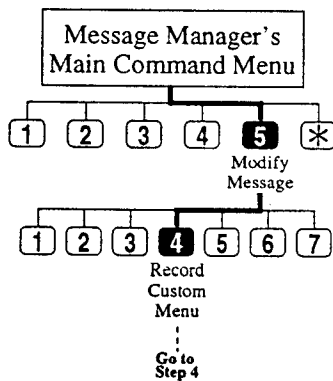**Step 6 –**
You have up to 6 minutes for recording.
Step 7 –
You can review the recording by pressing [1], record a new one by pressing [3], add recording by pressing [4], or erase and exit by pressing [✳].

6.7.4 Recording Custom Service Menu Messages

The VPS can accommodate up to 100 custom services.
You will either record the menu or also delete it if appropriate.

```
┌─────────────────────┐
│  Message Manager's  │
│ Main Command Menu   │
└─────────────────────┘
 ┌─┬─┬─┬─┬─┐
(1)(2)(3)(4) 5 (✳)
          Modify
          Message
 ┌─┬─┬─┬─┬─┬─┐
(1)(2)(3) 4 (5)(6)(7)
       Record
       Custom
       Menu
         ┊
       Go to
       Step 4
```

1 Login **the main command menu**.
2 Press **5** to modify messages.
3 Press **4** to record a custom menu.
4 Enter the custom number (1 – 100).
5 The VPS plays the current menu. Press **1** to change the menu.
   If you have not recorded a menu for this number, go to step 7.
6 Press **1** to record menu.
7 Record the menu and press **1**.
8 Press **2** to accept.
9 You can record other menus by repeating steps 4 to 8.

Tip:

Step 4 –
You can record the final guidance message for Exit by pressing [0].
Step 6 –
You can erase the menu by pressing [2].
Step 7 –
You have up to 6 minutes for recording.
Step 8 –
You can review the recording by pressing [1], record a new one by pressing [3], add recording by pressing [4], or erase and exit by pressing [✳].